

13 May 2016

Our Ref: Hitchin 05.16
Your Ref:
Contact: Hilary Dineen
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To: The Members of the Hitchin Committee of North Hertfordshire District Council:

Councillors: Ian Albert, Allison Ashley, Judi Billing, Paul Clark, Elizabeth Dennis, Nicola Harris, Simon Harwood, Bernard Lovewell, Alan Millard, Frank Radcliffe, Adrian Smith, R.A.C. Thake and Simon Watson.

You are invited to attend a meeting of the

HITCHIN COMMITTEE

to be held at

**WESTMILL COMMUNITY CENTRE,
JOHN BARKER PLACE, HITCHIN SG5 2PG**

On

TUESDAY 24 MAY 2016

at

7.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA - PART I

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 1 MARCH 2016	-
<p>To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 1 March 2016.</p>	
3. MINUTES – 19 MAY 2016	To be tabled
<p>To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 19 May 2016.</p>	
4. NOTIFICATION OF OTHER BUSINESS	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.</p>	
5. CHAIRMAN'S ANNOUNCEMENTS	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
6. PUBLIC PARTICIPATION	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none">1. Suggestions for Improvements to Hitchin Town Centre;2. Hitchin Counselling Service;3. North Herts Citizens Advice;4. Herts Young Carers;5. North Herts Minority Ethnic Forum.	
7. GRANTS, GRANT APPLICATIONS AND COMMUNITY UPDATE REPORT OF THE HEAD OF POLICY AND COMMUNITY DEVELOPMENT	1
<p>For the Committee to receive an update on activities in Hitchin and a review of budgets and determine grant applications.</p>	

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8. HITCHIN TOWN CENTRE MANAGER	-
To receive an oral presentation from the Hitchin Town Centre Manager.	
9. INFORMATION NOTE - NHDC POLICY IN REGARD TO THE FUNDING OF TOWN CENTRE PARTNERSHIPS/BID COMPANIES	21
To provide Area Committees with a reminder on the Council's budget policy in regard to Town Centre Partnerships and their relationship to Business Improvement District Companies and support from NHDC.	
10. INFORMATION NOTE – RIVERSIDE WALK	25
To inform on the progress made to complete the riverside walk near Jill Grey Place and Malthouse Court, Hitchin.	
11. INFORMATION NOTE – PROPOSED PEDESTRIANISATION OF BRAND STREET	27
To inform Members regarding the request for a report on the pedestrianisation of Brand Street and part of the High Street.	
12. WARD AND OUTSIDE ORGANISATIONS – MEMBERS' REPORTS	-
To receive any oral reports from Members regarding Ward matters and Outside Organisations.	

The dates and venues of the meetings of the Hitchin Committee to be held in the Civic Year 2016- 2017 are as follows:

Tuesday, 6 September 2016 – Benslow Music School

Tuesday, 6 December 2016 – To be advised

Tuesday, 7 March 2017 – To be advised